



ATP-QUALIFIED FIRST OFFICER

POSITION: ATP Qualified First Officer (Second-in-Command)
LOCATION: As Assigned
DEPARTMENT: Flight Operations
ACCOUNTABLE TO: Chief Pilot

POSITION SUMMARY: Responsible for safe and efficient operation of assigned aircraft in accordance with company policies and procedures and F.A.R.'S.

AREAS OF ACCOUNTABILITY/ESSENTIAL FUNCTIONS:

- Assists or relieves the Pilot-in-Command (PIC) in manipulation of the flight controls of an aircraft while underway: including taxiing, take-off and landing of such aircraft, and who is properly qualified and designated by the company to serve as and holds the airman certificate authorizing him to serve as such SIC
- Assists the PIC to ensure that the flight is in compliance with the FAR's and company operating policies and procedures
- Acts as Second-in-Command of the aircraft and assumes the duties of the Pilot-in-Command should the PIC become incapacitated or unable to perform these duties
- Assists the PIC in conducting the flight safely and efficiently
- Maintains current knowledge of general subjects and aircraft-related information as they apply to the position
- Assists the PIC and/or passenger service personnel as needed to ensure a prompt departure
- Conducts the preflight inspection as assigned
- Supervises fueling, ground power unit, baggage loading and appropriate servicing of aircraft
- Meets and maintains the recent flight experience requirements as outlined in *Part 61*
- Maintains company manuals with all revisions
- Complies with all Federal Aviation Regulations (FAR's), all Company policies and procedures
- Performs additional duties as assigned by Chief Pilot and/or the Director of Operations

QUALIFICATIONS/REQUIREMENTS:

Knowledge/Skill/Ability:

- Ability to work under pressure and meet deadlines
- Ability to communicate professionally in both oral and written formats
- Ability to work independently as well as collaboratively with team members
- Ability to learn and understand requirements outlined in Company Manuals as they apply
- Strong knowledge of FAA Regulations (FAR's)

Education/Training/Experience:

- High school diploma or equivalent
- Four-year degree preferred
- Must be able to speak, read, write, and understand English proficiently

Working Conditions/Physical Requirements:

- Working indoors and outdoors in all types of weather
- Moderate to high noise levels; use of hearing protection equipment required
- Frequent sitting, standing, walking, speaking bending, reaching, climbing stairs, kneeling/crouching, twisting, walking, pushing, and pulling
- Frequent writing and reading
- May be exposed to chemicals

Other Requirements:

- Unrestricted ATP requirements and meets all of the requirements below
- For Beechcraft 1900 (FAR 135)- Unrestricted ATP requirements and 500 hours under FAR Part 121, 135, 91 subpart K, or 500 hours operating an aircraft that is similar in size or larger
- For Embraer 120 (FAR 121)- Unrestricted ATP, 1000 hours as a Second-in-Command in 121 ops, or 1000 hours as a PIC under FAR 135.243 (a) (2) (i), or 1000 hours as a Pilot-in-Command under FAR 91.1051 (a) (2) (i) or any combination thereof, and 500 hours operating an aircraft that is similar in size or larger
- 300 hours multi-engine fixed wing
- 200 hours turbine (single and/or multi-engine)
- FAA Commercial Pilot Certificate with Instrument Rating
- Current Class 1 Medical
- Instrument and multi-engine current to be competitive
- 35 hours in the last 90 days to be competitive
- Working ability to pass pre-employment drug test and background checks
- Legally authorized to work in the United States

Please send resume with position applying for to: pilotjobs@flygreatlakes.com